

Preparing for Life as a University Student (PLUS)

Resident Counselor

Position Description

Resident Counselors serve as peer advisers to program participants, helping to guide students during this week-long introduction to life at William and Mary.

This is an exceedingly demanding job that requires team work and the ability to make responsible decisions quickly as situations arise. Self-reliance and a strong commitment to the PLUS Program are essential.

The 2022 PLUS Program dates are July 7, 2022 through July 16, 2022. During this time, resident counselors are not permitted to have full-time jobs, internships, positions, or to take more than one class in order to ensure that they are committed and entirely available to PLUS students. Resident counselors will receive a stipend (\$1,000.00) with room and board for the duration of the program.

Expectations / Requirements:

- Must be in good academic standing: Must have a cumulative 2.0 grade point average to be eligible for application, appointment and continuance. Student staff whose semester grade point average falls below a 2.0 may not be eligible for appointment or continuance.
- Strong leadership qualities and interpersonal skills
- Must attend training sessions
- Live on-site in the residence halls with students for the entire program
- Serve as a role model for students
- Sit in class with students during lectures
- Abide by university policies; confront, enforce, and report violations of policies and inappropriate behavior in the assigned area.
- Limit outside activities so that those activities will not conflict with their position responsibilities.
- Maintain communication with freshmen throughout the 2022-2023 academic year.
- Stay connected with the CSD throughout the 2022-2023 academic year.

Classification/Hours:

- Position open to William & Mary students
- April 2022 (Counselor Training)
- July 7-8, 2022 (Counselor Training)
- July 9-16, 2022 (PLUS Program)
- Live-in

Community Development

- Facilitate development of community by creating opportunities for PLUS students to interact; during lunch, group meetings and activities, and trips.
- Mediate conflicts that may occur between roommates and among residents.
- Address individual student needs and concerns.

Administrative Responsibilities and Communication

- Assume responsibility for identifying, reporting and correcting safety and security concerns; educate residents about safety and security measures.
- Serve as a resource, referral, and communication agent. Distribute paperwork, flyers, brochures, etc. according to instructions. Serve as liaison between residents and the Head Resident

Training, Meetings, and Duty Responsibilities

- Attend staff meetings, training sessions, and individual meetings with supervisor; work as member of the PLUS staff.
- Assist with the opening and closing of the residence halls at the beginning and end of the PLUS season.
- Assume other duties as assigned.

Immediate Supervisor:

Resident Director

Selection Criteria:

Applicants should have an interest in working with students from under-represented and/or underserved populations. Prior experience is a plus.

Application Deadline:

Sunday, February 27, 2022

For more information, please contact:

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<https://www.wm.edu/offices/studentdiversity/summer-programs/plus/index.php>