

C100 COURSE PORTFOLIO RATING GUIDE FALL 2016/SPRING 2017

Course ID: _____ **Course Title:** _____ **Instructor:** _____ **CRN:** _____

Instructions: Rate the extent to which the portfolio demonstrates that COLL 100 learning expectations were addressed in the course. Indicate a rating for each expectation component, the expectation as a whole, and the overall portfolio, adding interpretive comments for the instructor.

Scale:

Well Addressed: Syllabus, narrative, and student survey responses indicate that the expectation for student learning was well addressed or even emphasized in the course.

Addressed: Syllabus, narrative, and student survey responses indicate that the expectation for student learning was addressed at least to some extent.

Minimally Addressed: Syllabus, narrative, and student survey responses indicate that the expectation for student learning was addressed only minimally.

Not Addressed: Syllabus, narrative, and student survey responses indicate that the expectation for student learning was not addressed in the course.

LEARNING EXPECTATION RATINGS

LEARNING EXPECTATION	ELEMENT <i>Portfolio demonstrates that this course addressed the following elements:</i>	Well Addressed	Addressed	Minimally Addressed	Not Addressed	Reviewer
1. Information Skills Learning Expectation 1: Construct and support an argument based on a variety of sources.	a. Define a problem or a question, as well as its scope	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	b. Find sources	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	c. Evaluate information pertinence and accuracy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	d. Use information	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	e. Support argument or thesis with appropriate sources	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
2. Effective Communication Skills beyond the Traditional Academic Essay Learning Expectation 2: Communicate information effectively using media beyond the written word	a. Structure: clearly and consistently organize presentation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	b. Use of Media: choose and integrate media appropriately	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	c. Depth of Engagement: engage thoroughly with material	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	d. Clarity: deliver clear and consistent central message	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

C100 COURSE PORTFOLIO RATING GUIDE FALL 2016/SPRING 2017 (con't.)

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LEARNING EXPECTATION	ELEMENT <i>Portfolio demonstrates that this course addressed the following elements:</i>	Well Addressed	Addressed	Minimally Addressed	Not Addressed	Reviewer
2. Effective Communication Skills beyond the Traditional Academic Essay (con't.) Learning Expectation 2: Communicate information effectively using media beyond the written word	e. Creativity: create unique idea, question, format, or product	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	f. Citations: use correct citation style and format	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	g. Appropriate to Audience(s): target presentation to audience(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

OVERALL COLL 100 COURSE PORTFOLIO RATINGS

Scale (Overall portfolio):

Exemplary: course portfolio demonstrates that both expectations are "Well Addressed."

Good: course portfolio demonstrates that both expectations are at least "Addressed" (i.e., one could be "Well Addressed," the other "Addressed").

Adequate: course portfolio demonstrates that both expectations are at least "Minimally Addressed," but not greater than "Addressed."

Poor: course portfolio demonstrates that one or both expectations are "Not Addressed."

OVERALL COURSE PORTFOLIO RATING	Exemplary	Good	Adequate	Poor	Reviewer
Portfolio demonstrates that student learning expectations were addressed and the course is accomplishing the goals of the curriculum.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

Comments for Instructor:

Comments for Working Group:
