

**W&M Civic & Community Engagement AmeriCorps
Head Start Social-Emotional Content Lead & Mentor
CONTENT LEAD Academic Mentor (1 needed)
Williamsburg, VA**

Service Position: AmeriCorps Head Start Social-Emotional Content Lead & Mentor

Service Location(s):

Williamsburg-James City County Head Start (James River Elementary, Norge Elementary, Poplar Creek Center)

York County Head Start (Griffin Yeates Building)

Organization's Mission & Work:

Our Mission: Together with members of William & Mary and our broader communities, we cultivate equitable and transformational relationships, and provide programming and resources for students to become lifelong community-centered leaders.

Our Vision: A just and sustainable world, thriving communities, and a campus that embraces lifelong civic learning and action.

Our team of staff and student leaders work together toward our vision, with an [approach](#) grounded in relationship orientation and equity, and guided by [William & Mary's values, Vision 2026](#), and the [Student Affairs Strategic Plan](#).

Member Impact: Head Start Social-Emotional Content Lead Mentors will develop the social emotional skills of three-, four- and five-year-olds in partnership with their families, providing support in the areas of self-regulation and positive self-identity. They deliver social emotional support, tutoring, and prosocial activities during the traditional school day or aftercare hours. In addition, the Head Start Social Emotional Content Lead & Mentor also participates in family engagement activities.

Immediate Supervisor & Contact Information:

Janise Parker (Social Emotional Support)

Service Position Summary:

The Head Start Social-Emotional Content Lead & Mentor provides social-emotional content guidance and support to Head Start Mentors, including working with School of Education faculty to ensure fidelity to the program model and evidence-based practices as well as coordination with Site Supervisors. The SEL Content Lead & Mentor's guidance in the classroom and support outside of the classroom allows Head Start Mentors to have full support and gain confidence in their skills and abilities to help Head Start children achieve success in the areas of self-regulation and positive self-identity. Direct service time occurs during traditional school hours, inclusive of after-care

programming. They are directly responsible for delivering high-impact literacy and tutoring during the traditional school day, engaging in prosocial activities during aftercare, and participating in occasional family programming on weekends and evenings.

Responsibilities include:

- Work with W&M faculty and staff to deliver high-quality social-emotional programming
 - Prepare curriculum with W&M School of Education faculty for use in Head Start classrooms by AmeriCorps mentors
- Participate in three weekly sessions as a mentor and tutor during the traditionally school day (to include after-care) each week
 - Provide culturally responsive literacy support in small group instruction
 - Complete assigned training on curricula and the developmental needs of young children and their families during the early childhood years
 - Implement session plans for each assigned child
 - Continually assess and adapt daily plans and overall progress to ensure each child's target outcomes are met
 - Create engaging, physically, emotionally safe, and inclusive environments to encourage play, exploration, and learning across developmental domains
 - Create environments and experiences to value, affirm, and respect diverse needs, abilities, experiences, and backgrounds
 - Record notes on all sessions with assigned children
 - Utilize group management strategies based on theories of child development
 - Assist Mentors by troubleshooting issues that arise during programming
 - Assist in centers and outside gross motor development
- Participate in bi-weekly reflection and monthly coaching sessions
- Participate in four family engagement events in evenings or on weekends
- Complete training plan which includes onboarding on periodic training throughout the service term, up to 60 hours
- Plan and participate in Martin Luther King, Jr. Day of Service on January 20, 2025

Qualifications:

Required:

- Citizenship or permanent residency status (Green Card)
- High school graduate or GED certification
- 17 years of age or older
- Pass the Criminal History Check

Preferred:

- Experience or interest in working with young people
- Bachelor's degree or 1 year of work experience in education, youth development, or psychology
- Driver's License

Commitment Required:

Member will serve at the Minimum Time level (300 hours at approximately 10 hours per week) during the academic year (September through May).

- Three weekly mentoring shifts between 9 am - noon, M-F for 24 weeks of programming throughout the academic year
- Bi-weekly reflection and monthly coaching sessions
- Four family engagement events (aftercare hours, evening, or and weekend)
- Complete training plan which includes onboarding on periodic training throughout the service term, up to 60 hours.
- Participate in Martin Luther King, Jr. Day of Service on January 20, 2025

Education Award Amount:

Estimated, based on 2023-24 *Minimum Time*: \$1,565.08

Living allowance: \$4,050

Benefits:

All members have access to fitness facilities on campus. Staff members also have access to the university libraries, and much more (subject to change). See [HR's Other Benefits & Discounts](#).

In addition, the AmeriCorps program will include the following opportunities:

- Leadership development
- Development of specific education and youth development skills, of particularly interest to those pursuing careers in education and psychology
- Monthly coaching for personal & professional growth
- Career development workshops on translating their AmeriCorps experience into future success
- Professional networking opportunities

W&M's statement on background checks: William & Mary is committed to providing a safe campus community. W&M conducts background investigations for applicants being considered for employment. In addition, AmeriCorps has its own requirements. Between both, the following will be included in background investigations:

- Reference checks
- State criminal history check, which may include out-of-state state checks
- National Sex Offender public website
- FBI fingerprint-based check
- When appropriate, a financial (credit) in compliance with the Fair Credit Reporting Act (FCRA) and report or driving history check.

W&M's EEO Statement:

William & Mary values diversity and invites applications from underrepresented groups who will enrich the research, teaching and service missions of the university. The university is an Equal Opportunity/Affirmative Action employer and encourages applications from women, minorities, protected veterans, and individuals with disabilities.

For additional information contact Joy Jackson in Civic & Community Engagement at William & Mary at joy@wm.edu or 757-221-2738.