

**W&M Civic & Community Engagement AmeriCorps
Middle School Mentor (11 needed)
Williamsburg, VA**

Service Position: AmeriCorps Middle School Mentor

Employment Category: Student Employee, Hourly

Service Location(s): Abram Fink Community Center (6 positions) &
Hornsby Middle School (5 positions)

Department: 2D5000 Civic & Community Engagement

Unit Mission Statement: Together with members of William & Mary and our broader communities, we cultivate equitable and transformational relationships, and provide programming and resources for students to become lifelong community-centered leaders.

Service Position Summary: The Middle School Mentor supports young people in self-regulation and positive self-identity. They are directly responsible for engaging in prosocial activities during out-of-school time hours.

Immediate Supervisor & Contact Information: Jana Shelton, WJCC- Community Action Agency
Project Discovery

Member Impact: Middle School Mentors will develop middle school students' social emotional skills through high quality project-based activities that allow adolescents to explore their interests/sparks and build their sense of purpose, sense of self, and motivation to achieve their goals. This can include academic support.

Responsibilities include:

Direct Programming 50%

- Provide high quality project-based learning activities during out-of-school time hours, including Project Discovery enrichment
 - Scaffold learning experiences and engages youth with clear objectives that meet individual needs, interests, and developmental levels and continually assesses and adapts daily plans and overall progress to ensure each youth's target outcomes are met
 - Lead engaging, physically, emotionally safe, and inclusive environments to encourage play, exploration, and learning across developmental domains and respect the diversity of needs, ability, experiences and backgrounds of all youth

- Utilize group management strategies based on theories of youth development
- Collaborate with young people, team members, parents and partners to promote growth and development
- Attend one family engagement event (aftercare hours, evening, or and weekend)
- Participate in Martin Luther King, Jr. Day of Service

Administration, Preparation & Support 30%

- Complete mentor notes after each session on the development of their young person
- Work with the site supervisor and advisors to coordinate optimal plans for each young person
- Participate in bi-weekly reflection and monthly coaching sessions

Training 20%

- Complete training plan which includes onboarding on periodic training throughout the service term, up to 20 hours.
 - Complete training on curricula and the developmental needs of youth and their families during the adolescent childhood years.

Requirements:

Required:

- Citizenship or permanent residency status (Green Card)
- High school graduate or GED certification
- 17 years of age or older
- Pass the Criminal History Check

Preferred:

- Experience or interest in working with young people

Commitment Required:

Member will serve at Abbreviated Time level (100 hours at approximately 3-5 hours per week) during the academic year (September through May).

- One weekly mentoring shift between 3pm-5pm (Hornsby) or 5:30-7pm (Abram Fink Center) for 24 weeks of programming throughout the academic year
- Bi-weekly reflection and monthly coaching sessions
- One family engagement event (aftercare hours, evening, or and weekend)
- Complete training plan which includes onboarding on periodic training throughout the service term, up to 20 hours.
- Participate in Martin Luther King, Jr. Day of Service on January 20, 2025

Education Award Amount:

Estimated based on 2023-24 for Abbreviated Time: \$416.17

Benefits:

All members have access to fitness facilities on campus. Staff members also have access to the university libraries and much more. See [HR's Other Benefits & Discounts](#). Benefits subject to change.

In addition, the AmeriCorps program will include the following opportunities:

- Leadership development
- Development of specific education and youth development skills, of particularly interest to those pursuing careers in education and psychology
- Monthly coaching for personal & professional growth
- Career development workshops on translating their AmeriCorps experience into future success
- Professional networking opportunities

W&M's statement on background checks: William & Mary is committed to providing a safe campus community. W&M conducts background investigations for applicants being considered for employment. Background investigations include reference checks, a criminal history record check, and when appropriate, a financial (credit) report or driving history check.

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- Reference checks
- State criminal history check, which may include out-of-state state checks
- National Sex Offender public website
- FBI fingerprint-based check
- When appropriate, a financial (credit) in compliance with the Fair Credit Reporting Act (FCRA) and report or driving history check.

W&M's EEO Statement:

William & Mary values diversity and invites applications from underrepresented groups who will enrich the research, teaching and service missions of the university. The university is an Equal Opportunity/Affirmative Action employer and encourages applications from women, minorities, protected veterans, and individuals with disabilities.

For additional information contact Joy Jackson in Civic & Community Engagement at William & Mary at joy@wm.edu or 757-221-2738.