

## Music Senior Project Form

The function of this form is to aid in the planning of the Music Senior Project (MUS 491) and to ensure adequate communication among the student, the project adviser(s), and the concentration adviser in the project's crafting and completion. In general, the senior project consists of a supervised independent study, which culminates in either a recital or a lecture-recital of approximately an hour in length, or a substantive research paper exhibiting scholarly engagement with an original topic. A composer's senior project results in an original composition or significant arrangement, either of which may be premiered.

### Timetable

Students who plan to complete their project during Fall Semester should confer with both the concentration advisor and the project advisor about the project, and complete and file this form no later than one week after the final day of drop-add period for Fall Semester. Students who plan to complete their senior project during Spring Semester of their senior year must complete and file this form no later than Friday after Fall Break of their senior year.

### Scheduling Rooms

Senior music majors have precedence for scheduling rooms for performances and rehearsals related to senior projects (including recitals) until one week after the drop/add deadline for each semester. Students should plan ahead and incorporate rehearsal schedules (and reserve needed rooms) into their senior project form. After expiration of this grace period, seniors will no longer be given preference in scheduling. Senior music majors can schedule up to ten hours per semester in Comey Recital Hall for rehearsals related to senior projects. This limit *does not include* time needed for the performance itself. Seniors should not propose projects for which we are unable to provide sufficient room for adequate rehearsals, unless the student has secured additional rehearsal space elsewhere. **Please note, it is essential that students check with their faculty advisors *before* scheduling their recital. This is important, since the faculty members need to be free to attend the recital.**

Students and advisers should be careful to plan projects that are both manageable in terms of resources and appropriate to the level of training that the student has received while at the College. The final scope of the project and the need for any ancillary components (such as accompanists, additional performers, conductors, rehearsal times and places, and the booking of space for the execution of the final project) should be determined in a realistic fashion and decided as close to the beginning of the planning phase as possible. In particular, if a project has one or more components that lie outside of the expertise of the project adviser, the student should seek advice and guidance from faculty members who are qualified to judge and to grade the specific component. One example of a project that requires several advisers is a lecture-recital, where it is expected that a faculty member of both the Applied Music Division and the Academic Division will guide the course of the project and grade each component. Another example is an original composition that is presented in a live performance, in which a member of the Composition Faculty advises and evaluates the composition *per se* and a member of the Applied Faculty evaluates the performance. The latter is crucial in particular if the performance is in a public forum. In cases of interdisciplinary projects, students must arrange to work with a faculty member from within the other discipline (dance, theatre, etc.), in order to ensure that that portion of the project is adequately supervised and evaluated.

### Publicity

Students are responsible for any publicity for recitals or senior projects involving public performance, and for creating and printing programs for the concert. The Department of Music will publicize all senior recitals/lectures on the Department website.

# Music Senior Project Form (Music 491)

(to be filed by one the following deadlines:  
for a Spring Semester project, by the Friday after Fall Break;  
for a Fall Semester project, by one week after the final day of Drop-Add period)

Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Expected Date of Graduation: \_\_\_\_\_

**PROJECT DESCRIPTION.** If the project is to be a senior recital or lecture/recital, provide a list of repertory to be performed. If necessary, attach an additional sheet.

**NOTE: Once this form is signed, the date of the senior recital may not be changed without approval of the student's advisor and the Chair of the Department.**

Expected month for completion/performance: \_\_\_\_\_

If this project entails a performance, indicate date and (reserved) venue \_\_\_\_\_

**Make sure you've received approval for this date from your Faculty Advisor (s)**

Does this project require supervision and evaluation from more than one faculty member?

No \_\_\_\_

Yes \_\_\_\_ If yes, the additional faculty member must sign below

Does this project require supervision and evaluation from faculty outside of the Department of Music?

No \_\_\_\_

Yes \_\_\_\_ If yes, the additional adviser must sign below

Does this project require resources in terms of participants, production, or rehearsal time?

No \_\_\_\_

Yes \_\_\_\_ If yes, please describe:

Signature of main project adviser: \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature of additional advisers (if necessary): \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature of Advising Liaison: \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature of Department of Music Chair \_\_\_\_\_ Date \_\_\_\_\_

*Once form is completed and all signatures have been obtained, please return this form to Dr. Jamie Bartlett in the Music Arts Center, Room 214 or email it to [jcbart@wm.edu](mailto:jcbart@wm.edu).*

Copies should be retained by: Student, Project Adviser(s), Advising Liaison, Music Department

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