



WILLIAM & MARY Graduate Arts & Sciences

Committee Member Appointment Form

This form requests confirmation of committee appointments for approval by the Assistant Dean for Graduate Studies related to these graduate degrees:

- M.A.
- M.S.
- Ph.D.

Use this form for these committees:

- Thesis Defense Examination*
- Dissertation Defense Examination**

*A thesis defense examination committee must consist of at least three members, at least two of whom must be full-time faculty with appointments in Arts & Sciences and must have a formal affiliation with the student's graduate program. See catalog for more detail.

**A dissertation defense examination committee must consist of at least four members, at least two of whom must be full-time faculty with appointments in Arts & Sciences with a formal affiliation with the student's graduate program, and at least one of whom must be from outside the student's graduate program and may include qualified persons from outside William & Mary. A CV for all non-W&M external candidate's must be attached by the Director of Graduate Studies, for review by the Assistant Dean to ensure eligibility. See catalog for more detail.

Instructions

Signature required before returning form:

- Director of Graduate Studies in the student's graduate program.

Deadline: No later than two weeks before the student's defense.

Return form by email to the Office of Graduate Studies (dean-gsr@wm.edu). Use your W&M email account when submitting forms to the OGS.



WILLIAM & MARY Graduate Arts & Sciences

OFFICE OF GRADUATE STUDIES
Blow Memorial Hall (Suite 326), 262 Richmond Road
757-221-1966 | dean-gsr@wm.edu

Committee Member Appointment

Date: 1/1/2024

Student's Name: Jane Smith Banner ID #: 939999999

Department/Program: Biology Degree: M.A. M.S. Ph.D.

Is this a change to a previously approved Committee Member Appointment Form?: Yes No

COMMITTEE MEMBERS Print Name

AFFILIATION

John Brown W&M Biology
Committee Chair or Co-chair

Committee Co-chair (if applicable)

Mary Miller W&M Biology

William Thomas W&M Biology

External Examiner (for dissertation defense)

A CV must be uploaded using the optional attachment for any non-W&M external candidates listed on this form

Director of Graduate Studies: Print Name | Signature _____ Date _____

Assistant Dean for Graduate Studies Signature _____	Date _____
Graduate Registrar processed _____	