

PEOPLE ADMIN

WORKFLOW STATE DISPOSITION REASONS

NOT UNDER CONSIDERATION:

- Applicant Declined Offer – Other
- Applicant Declined Offer – Salary
- Applicant did not complete application process - provide comment to explain.
- Applicant did not have preferred qualifications.
- Applicant was judged less qualified than candidate who received offer.
- Applicant withdrew.
- Application was incomplete.
- Candidate requires a higher salary than authorized.
- Did not meet minimum requirements - provide comment to explain.
- Did not meet preferred qualifications.
- Did not return call or did not show for interview.
- Does not have required license or certificate - provide comment to explain.
- First Alternate
- Interviewed previously for position.
- Less effective interview than applicant hired.
- Less relevant education and experience than other applicants
- Less relevant education than other applicants
- Less relevant experience than other applicants
- Not eligible to apply on internal posting.
- Other - provide comment to explain.
- Poor oral or written communication skills
- Position Cancelled
- Position was already filled when application arrived.
- References or background check unsatisfactory
- Second Alternate
- Unable to accept work conditions or schedule.
- Unable to contact - provide comment to explain.
- Application received after the published review date.

PEOPLE ADMIN

WORKFLOW STATE DISPOSITION REASONS

INTERVIEWED, NOT SELECTED (SEND EMAIL):

- "Applicant Declined Offer – Other
- Applicant Declined Offer – Salary
- Applicant did not complete application process - provide comment to explain.
- Applicant did not have preferred qualifications.
- Applicant was judged less qualified than candidate who received offer.
- Applicant withdrew.
- Application was incomplete.
- Candidate requires a higher salary than authorized.
- Did not meet minimum requirements - provide comment to explain.
- Did not meet preferred qualifications.
- Did not return call or did not show for interview.
- Does not have required license or certificate - provide comment to explain.
- First Alternate.
- Incomplete submission of required forms or documentation.
- Interviewed previously for position.
- Less effective interview than applicant hired.
- Less relevant education and experience than other applicants.
- Less relevant education than other applicants.
- Less relevant experience than other applicants.
- Not eligible to apply on internal posting.
- Other - provide comment to explain.
- Poor oral or written communication skills.
- Position Cancelled.
- Position was already filled when application arrived.
- References or background check unsatisfactory.
- Second Alternate.
- Unable to accept work conditions or schedule.
- Unable to contact - provide comment to explain.

PEOPLE ADMIN

WORKFLOW STATE DISPOSITION REASONS

"INTERVIEWED, NOT SELECTED (DEPT TO COMMUNICATE)—No Email will be sent:

- Applicant Declined Offer – Other
- Applicant Declined Offer – Salary
- Applicant did not complete application process - provide comment to explain.
- Applicant did not have preferred qualifications.
- Applicant was judged less qualified than candidate who received offer.
- Applicant withdrew.
- Application was incomplete.
- Candidate requires a higher salary than authorized.
- Did not meet minimum requirements - provide comment to explain.
- Did not meet preferred qualifications.
- Did not return call or did not show for interview.
- Does not have required license or certificate - provide comment to explain.
- First Alternate.
- Incomplete submission of required forms or documentation.
- Interviewed previously for position.
- Less effective interview than applicant hired.
- Less relevant education and experience than other applicants.
- Less relevant education than other applicants.
- Not eligible to apply on internal posting.
- Other - provide comment to explain.
- Poor oral or written communication skills.
- Position Cancelled.
- Position was already filled when application arrived.
- References or background check unsatisfactory.
- Second Alternate
- Unable to accept work conditions or schedule.
- Unable to contact - provide comment to explain.