

EPC Minutes 10/16/2023

Present: Annie Blazer, Ben Boone, Myriam Cotten, Michael Cronin, Alana Davis, Jim Deverick, Cathy Forestell, Michael Gaynes, Brennan Harris, Oliver Kerscher, Van Monday, Christy Porter, Denise Ridley-Johnston, Megan Sanbury, Matt Smith, Cory Springer

1) Approval of Previous Minutes (10/9):

There were no changes or corrections to the previous week's minutes. The minutes were approved by unanimous consent.

2) Consent Calendar The consent calendar was approved.

CHIN 309	Traditional Chinese Literature in English	course change
HIST 100	Energy & Environment in World History	C100
HIST 150	History through Objects: The Atlantic World	C150
HIST 150	Liberal Arts Education and the Vision of a Liberal Society	C150

3. Other Proposals

AFST 299 The number for the proposed course is currently used for another AFST course that has not been taught since 2015. Jim indicated that he has sent an e-mail to ask whether the program wants to retire the other AFST 299 course and reuse the number for the proposed course or use a new number for the proposed course. EPC approved the course in principle.

CONS 461 –The prerequisites listed on the Curriculog form are different from those that are listed on the syllabus. Jim contacted the course instructor, and the prerequisite courses listed on the Curriculog form are correct. A concern was raised that there is a significant overlap between CONS 461 and BIOL 462. It was also not clear whether Biology is on board with CONS 461 using BIOL 318 as a prerequisite. Jim agreed to reach out to the course instructor for CONS 461 to ask her to address the overlap between BIOL 462 and CONS 461, and will reach out to Liz Allison to find out if it will be a problem for BIOL 318 to serve as a prerequisite for this class.

FREN 386 – The committee was confused about why this course does not count for the French major. It appears that elective credit courses from other departments that are taught in English count for the major as well as another French Topics course (FREN 395). Given that the committee is confused by this, we expect that students will also be confused. Jim will seek clarification regarding why this course does not count for the major.

Votes for all three courses were tabled pending further clarification.

3) Report on COLL150 Assessment and Discussion:

Matt Smith spoke about the COLL 150 assessment and provided some context about the importance of the work EPC does in helping to ensure that W&M courses and curriculum comply with the requirements of SACSCOC. Matt talked about the importance of our discussions about curriculum and our recommendations based on COLL assessment reports. He closed by thanking the committee for its important work.

4) C150 Assessment Report action items review:

EPC continued its discussion of the COLL 150 report, focusing on the following agreed upon action items:

- a. Consolidation of COLL discussion and elaboration language on web pages to a single page. Denise mentioned that increased consistency between catalog and website is needed. Additional editing will be needed to remove details that are no longer true.
- b. Modification of the C150 Curriculog form to ask how courses meet the 24pp/6000 word requirement. There was a question about whether revisions count as part of the total word requirement. Brennan indicated that generally courses are reaching the word requirement without counting revisions.
- c. Development of a checklist/toolkit for C150s to ensure they continue to meet their original goals even if instructors change or courses are in place for long periods of time. Denise mentioned that her office can easily manage communications to remind professors teaching relevant courses of requirements. Matt also suggested doing this for all courses (not just COLL 150).

Jim suggested that we form an ad hoc working group to create the checklists/toolkits. Denise indicated that she would be able to provide information to the group. Jim will also reach out to Lorri Jacobson to provide information.

The meeting was adjourned at 1:38 pm

Minutes submitted by Cathy Forestell