## My bike is missing and unlicensed/unregistered... what can I do?

Without a sales receipt or license registration, you cannot make a claim that a missing bike is "yours." To make a claim to abandoned property is a legal issue. The bicycle abatement officer must be convinced beyond a doubt that the bike belongs to the claimant. No one may "show up" at the bike impound lot to "look" for their missing bike.

First step:

- 1. Email the parked@WM.EDU a complete description of the missing, unlicensed bike
  - a. Where and when it was last seen
  - b. Make
  - c. Model
  - d. Color
  - e. Wheel type
  - f. Accessories (basket, bell, light, fender)
  - g. Features to distinguish it from other bikes of its type (stickers, seat, condition, handlebars)

Based on the above information we can often determine if we have impounded the bike.

| Student ID #: | Name:   |
|---------------|---------|
| Cell Phone #: | E-mail: |
| Address:      |         |

To the best of my knowledge, I affirm that the information provided above is true and correct.

(Signature)

(Date)

Property released by: \_\_\_\_\_