

Citation Appeals

File an appeal through the online portal at <https://wm.t2hosted.com>.

A driver wishing to appeal a citation may submit an online appeal within 14 days of receiving the contested citation. The operation of a motor vehicle on campus constitutes implied consent for responsibility for parking violations.

The Administrative Review Officer will review to determine whether or not a violation had occurred and if there were significant mitigating circumstances surrounding the alleged violation to warrant excusing the fine. A successful appeal may result in repealing of the ticket or a decrease in fined amount. Any person who has received a "Denied" decision from the Administrative Review Officer may request a re-appeal in person to the Parking Appeals Committee provided there is new relevant information not available during the original appeal. The Parking Appeals Committee is, by Presidential appointment, the highest authority on campus in parking matters and consists of members from all college constituencies. The Committee endeavors to handle submitted appeals within 30 days of receipt.

The following situations and reasons are not acceptable grounds for appeal and will not be considered by the Parking Appeals Committee.

- Ignorance of regulations
- Lost Ticket
- Citation for parking in accessible space
- Citation for stolen, altered, or fraudulent decal
- Convenient space availability
- Only parked illegally for a few minutes
- Financial hardship
- Bad weather or darkness
- Running late
- Unread or misunderstood signs

Any person that is requesting a re-appeal must email parked@wm.edu.

In Person Zoom Appearance

In person appeal will be conducted via zoom. This gives the appellant the opportunity to explain the details surrounding their parking experience while also allowing the Parking Appeals Committee to ask follow-up questions for clarification.

Guidelines to an in-person meeting

- You must accurately and specifically explain your parking situation directly to the committee.
- You must have zoom access and a quiet environment during the available time of your meeting.
- Only the person that was issued the citation can be present at the meeting.
- Any inappropriate comments/language or behavior will not be tolerated by the committee. The meeting will be promptly concluded and your appeal will be denied.
- Failure to appear at a scheduled hearing without justifiable cause will be grounds for appeal denial without reconsideration.