

## Enroll in Graduate-level Course for Graduate Credit Form

Senior undergraduate students at William & Mary may take up to six hours of courses offered at the graduate level and receive graduate credit, provided:

- Student has a GPA of at least 3.0 overall
- The graduate credits are in excess of all requirements for the bachelor's degree

## Instructions

- 1. Complete one form for each graduate course.
- 2. Obtain the instructor's signature.
- 3. If the course is taught in Arts & Sciences, obtain the signature of the chair/director.

If the course is taught in the School of Business, School of Education, School of Law, or School of Marine Science (VIMS), obtain the signature of that school's Dean. For the School of Business, please contact the Assistant Dean of Undergraduate Programs.

- 4. Attach a copy of your <u>Degree Works</u>
- 5. Return completed form to the Assistant Dean for Undergraduate Education, Ewell Hall.

Deadline: The completed form (with Degree Works) is due before the end of Add/Drop.

If the petition is approved, the Registrar's Office will send a notification of enrollment in the course.



Dean's Office, Ewell Hall as-undergraduate@wm.edu

## **Enroll in Graduate-level Course for Graduate Credit**

Student's Name:	Banner ID #:	
Phone:	Email:	
Major: Ant		d Graduation Date:
I request to take the graduate-leve	el course (described below) for graduate	e credit:
Course Prefix and Number Semester   Year will be		e Taken
Course Title	CRN	
Student Signature		Date
Permission granted by instructor:		
Instructor Name (print)	Instructor Signature	Date
Approvals:		
A&S Chair/Director Name (print) Or	A&S Chair/Director Signature	Date
Dean of School Name (print)	Dean of School Signature	Date
Assistant Dean for Graduate Studies (required for A&S graduate courses only)		Date
Assistant Dean for Undergraduate Education Signature		Date

Revised 1.18.2024